

**Fontaine Real Estate School**  
615 South Street, Fitchburg, MA 01420  
(978) 343-4382, ext. 204  
fax (978) 342-7240  
fres@fontainerealestateschool.com

**Course Registration Form**

Name \_\_\_\_\_ Phone (res) \_\_\_\_\_ (bus) \_\_\_\_\_

Address (street, city, zip) \_\_\_\_\_

E-mail Address \_\_\_\_\_

Enrolling in: \_\_\_\_\_ Salesperson's Course \_\_\_\_\_ Broker's Course

Fontaine Real Estate School agrees to provide an approved course of study for the amount of hours required (24 for Salesperson, 30 for Broker) which will certify the student for the Massachusetts Real Estate License Examination. The course consists of 6 four hour classes for the Salesperson Course. Contact the school for Broker Course format. Class dates and times will be announced prior to commencement of a course. Any enrolled student who fails to pass the state exam is welcome to re-take any portion of the course they wish, without charge, provided that the exam was taken within 30 days from the completion of the course.

TUITION is \$200.00 for the Salesperson Course and is payable prior to commencement of the course. The value of the textbook (included in the \$200) is \$30.00 of the total tuition. There is a \$20.00 charge for returned checks. There is a \$10.00 fee for a re-issued Candidate Handbook.

The Broker Course, available only to currently licensed salespersons, is \$275.00.

Registration is on a first-come, first-served basis. There is limited space available in the classroom. Pre-registration is suggested in order to be guaranteed a seat in the class.

To pre-register, complete this registration form and return with payment of \$200.00 for the Salesperson Course.

**Refund Policy:**

You may withdraw from the course at any time. If you wish to withdraw you must notify the school in writing. The withdrawal becomes effective on the date of receipt of withdrawal request.

Once a textbook is issued there is no refund for the book.

If you withdraw:

· within 5 days of registration, a full refund will be given, if paid in cash. If payment was made by check, a full refund will be given within 10 days of registration, provided the check has cleared and provided you have not commenced classes.

· after 5 days of registration, but prior to Class #1, a full refund will be given less a \$10.00 administrative fee.

· prior to beginning Class #2, a refund of 80% of the tuition will be given, less the book charge and a \$10.00 administrative fee.

· prior to beginning Class #4, a refund of 50% of the tuition will be given, less the book charge and a \$10.00 administrative fee.

· prior to beginning Class #6, a refund of 20% of the tuition will be given, less the book charge and a \$10.00 administrative fee.

There is no refund given after commencement of Class #6.

PLEASE NOTE:

1. **Attendance is required** at all classes in order to receive a completion certificate. *Fontaine Real Estate School* is not obligated to provide make-up classes for students who miss classes. Missed classes may be made up at future available course offerings.

2. The student is requested to bring a hand-held calculator, note paper and pens/pencils to class.

3. For your comfort and convenience snacks and non-alcoholic beverages are allowed in class. Smoking is not permitted in class.

\_\_\_\_\_  
Student Signature & Date

\_\_\_\_\_  
School Representative & Date